

**NORTH POINT
VILLAGE CIVIC
ASSOCIATION,
INC.**

BY – LAWS

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Article I: Name

The name of this organization shall be the North Point Village Civic Association, Inc.

Article II: Purpose

The Association has as its purposes the following:

- To represent the neighborhood to the County of Baltimore and to all of its departments and other government agencies;
- To be a catalyst for the discussion of neighborhood planning issues and community development plans and for the resolution of problems concerning these matters;
- To serve as an educational instrument for communicating issues to the residents and business establishments within the neighborhood;
- To assist members in measuring the impact of county planning on the neighborhood served by the North Point Village Civic Association, Inc.;
- To foster, promote, and protect the civic and community interests of the residents of the North Point Village community; and
- To promote the general welfare of North Point Village in a non-partisan, non-sectarian, non-sectional, and non-political manner.

Article III: Membership/Dues

Membership in the Association shall be limited to residents within the boundaries of Old Battle Grove Road to the north, Eder Road to the west, South Bend Road to the south and North Point Boulevard to the east.

Annual dues for membership in the North Point Village Civic Association, Inc. shall be \$10.00 (Ten Dollars) for the entire household and shall entitle each person of the household over eighteen years of age to membership in the Association. Membership runs from the first day of January and expires on the final day of December of the same year. No member shall be subject to or liable for any financial obligations incurred by the Association in excess of his/her annual dues. Dues shall be established by the Board of Directors by a majority vote.

Article IV: Officers

The officers of the Association shall consist of a President, Vice President, Recording Secretary, and a Treasurer.

There shall be a Board of Directors composed of the elected officers of the Association, the chairpersons of the Standing Committees, and the Coordinator of the Neighborhood Watch.

Article V: Committees

The President may establish during his/her term additional committees as necessary.

Article VI: Duties of Officers

The *President* shall preside at all meetings at which he/she is present; will be responsible for arranging for speakers at General Meetings; shall exercise general supervision over the affairs and activities of the Association; shall appoint committee chairpersons and special committees, and shall serve as member ex-officio on all standing committees except the Nominating Committee.

The *Vice President* shall assist the President and shall, in the absence of the President, assume the duties and responsibilities of that office. The Vice President shall serve as chairperson of the Nominating Committee.

The *Recording Secretary* shall keep the minutes of all meetings of the Association, which shall be an accurate and official record of all business conducted and shall be the custodian of Association records.

The *Treasurer* shall collect all dues and keep an accurate account thereof; shall deposit all funds in a bank or repository approved by the Association or its Board of Directors; shall make an accounting of receipts and disbursements at each regular meeting of the Association and shall file such reports as are by law required.

Article VII: Election of Officers

The officers of the Association shall be elected by ballot to serve one year. All officers will be members of the Association. The term of office for such officers shall commence on the first day of October and conclude on the final day of September of the following year. Officers may be elected for additional terms by General Meeting votes. Vacancies occurring among the officers of the Association shall be filled for the unexpired term by election by the Board of Directors. Elections will be held in September.

A Nominating Committee consisting of at least two members of the Association shall be appointed by the Vice President at the June General Meeting. The Vice President will serve as Chairperson. The Committee shall nominate one or more candidates, eligible and willing to serve, for each office of the Association and shall report its nominations to the Association at the annual meeting in September. Nominations may also be made from the floor at the annual meeting, with nominees present or their permission received prior to placing their name in nomination.

A vote for each officer shall be taken by secret ballot or by a show of hands immediately after the nominations for office have been closed. Election shall be decided by a plurality of the votes cast. Voting shall be limited to adult household members. No proxy voting shall be permitted.

Article VIII: Meetings

General meetings shall be held the last Thursday of each month with exception to July, August and December. No meetings will be held during the months of July, August and December. Special meetings may be called by the President or Board of Directors at such times as may be advisable. All regular and board meetings will be held at the Battle Grove Elementary School (7828 St. Patricia Lane) in the cafeteria.

Robert's Rules of Order shall govern the conduct of all meetings of the Association when such are not in conflict with the Bylaws of the Association. In general, the order of business at a regular meeting shall be as follows:

- Call to order
- Presentation of the minutes of the previous meeting
- Presentation of reports of the Treasurer, and Standing/Special Committees
- Unfinished Business
- Business as listed on the Agenda
- Call for new business
- Adjournment

Article IX: Finances

Association funds shall be disbursed only upon the approval of two-thirds majority of the members present and voting upon the proposed expenditure at a regular or special meeting. The President or Board of Directors may authorize lump sum disbursements not to exceed the sum of \$50.00.

The fiscal year of the Association shall commence on the first day of January of each year and conclude on the final day of December of the succeeding year.

Article X: Quorum/Voting

A quorum at any meeting of the North Point Village Civic Association for the purpose of transacting business shall consist of those members actually present.

Only members in good standing and who are present at meetings shall be entitled to vote; there shall be no proxy voting. No member shall have more than one vote.

Article XI: Procedures for Presentation of Issues

Any issue affecting the North Point Village neighborhood will be first presented to the membership at the next General meeting, or at a Special called meeting. The issue will be presented to the North Point Village Civic Association members present and a vote taken to determine the course of action for the Association.

Article XII: Existence

The existence of the Civic Association shall be perpetual, and a motion resolution or other act to dissolve cannot be made or attempted so long as there is a desire for a civic association in the North Point Village area.

Should the Civic Association be dissolved, its assets must be distributed to another exempt organization under section 501 ©(3) that the North Point Village residents would largely benefit from preferably recreational or educational.

Article XIII: Amendments

Any amendments to these Bylaws may be adopted by a majority vote of those members present and voting provided the Amendment was either proposed at a preceding meeting or was published in the Announcement of the meeting at which it is to be considered.